
PM WORLD BOOK REVIEW



Book Title: ***Your Project Management Coach***

Authors: **Bonnie Biafore and Teresa S. Stover**

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Reviewer: **Johnny Gan**, PMP

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Introduction to the Book

You have projects to do and you want to complete them successfully – without making yourself or your team miserable. But many times, the project can present challenges; it may be incredibly complex or have to be finished in record time or with only a tiny budget. At the same time, customers could change their minds or not know exactly what they want to begin with.

To conquer the challenges your project faces and to achieve the desired results, you and your team probably wish there was an expert in the next door who can coach you and give you sage advice. “Your Project Management Coach” is the book that acts as your mentor by explaining project management in an easy-to-swallow and engaging style. You can learn which activities are essential, which are optional and which are needed only in specific situations. The book uses four typical projects to make concepts and techniques easier to grasp, it makes you feel much comfortable to look at your project more closely.

Overview of Book's Structure

Managing a project isn't a linear progression from start to end. The book is organized in parts that map to the project management process groups outlined in the PMI® Guide to the Project Management Body of Knowledge (PMBOK®), which breaks down project management into five process groups: Initiating, Planning, Executing, Monitoring and Controlling, and Closing; navigate the ins and outs of every aspect of a complex profession.

Each chapter includes handy advice with tips, notes, and warnings. Also includes tests of your knowledge and project challenges, which can help you review each definitions and concepts you read. Each chapter provides the reader with a complete project management framework that can be used across any kind of project.

Readers will march through successive chapters that explore the idea, elements of the project management procedure, not as a rigid hierarchy, but within a context of real project practice. At the end of this book, Part VI, the author discusses how to take the next steps in project management, which is really helpful to improve project management processes at your organization.

Highlights: What I liked!

Project Managers use a lot of soft skills, such as effective communication and motivating people. At the same time, managing a project means keeping track of thousands of small details. You have to make sure that all the work is getting done the way it is supposed to, while solving problems, resolving issues, answering questions, and keeping the stakeholders happy.

It's very easy to miss something you are not familiar with. But with this book, you may easily pick up what you missed. This is because the book is designed to let you apply it to the real-life project that you may currently be working on. The book is filled with author's experience to craft your project management knowledge.

Who might benefit from the Book

This book can help project managers at several stages of experience advance to a deeper level of knowledge, applied skills and understanding. Its practical approach will enable the project managers to not only manage their projects, but also use it as a helpful tool.

The book contains many drills and tests, so it can also be used to prepare for PMI's project management professional (PMP®) certification exam.

Conclusion

This book can coach any organizations' project management, and demonstrate how to achieve their targets. With real-life examples, this book is highly accessible guide of project management.

Your Project Management Coach; by Bonnie Biafore and Teresa Stover; published by Wiley; ©2012, soft cover, ISBN 978-1-118-14424-4; List price US\$44.99; more information about the book at <http://www.wiley.com/WileyCDA/WileyTitle/productCd-1118144244,subjectCd-BA31,descCd-tableOfContents.html>

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About the Reviewer



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Johnny Gan has many years of software R&D experience at [HRsmart.com](http://www.hrsmart.com) (<http://www.hrsmart.com/>). Mr. Gan received his MS degree from Southern Methodist University in Dallas, Texas, USA, and is also certified by the Project Management Institute as a Project management Professional (PMP®). Johnny can be contacted at qianggan@gmail.com .