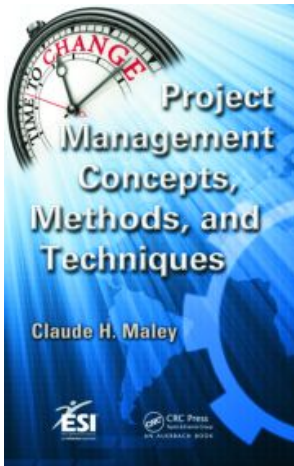


## PM WORLD BOOK REVIEW



Book Title: ***Project Management Concepts, Methods, and Techniques***

Author: **Claude H. Maley**

Publisher: CRC Press

Format: Hard cover; 453 pages

Publication Date: 2012 List Price: \$69.95

ISBN: 978-1-4665-0288-8

Reviewer: ***Nazanin Mehrooz, PMP***

Review Date: March 2013

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### Introduction to the Book

This book is a comprehensive guide to develop and improve project management skills. It covers PM concepts, skills, tools, techniques and ways to improve performance.

### Overview of Book's Structure

The book contains 9 chapters:

1. Introduction to Project Management
2. Project Initiation
3. Project Planning
4. Project Scheduling
5. Risk Management
6. Procurement Management
7. Project Implementation
8. Project Closeout
9. Project Leadership Skills

### Highlights: What's New in this Book

- Plenty of details, diagrams and graphics to ease comprehension of material
- There is adequate explanation of business reasons behind the material covered
- The book is aligned with PMI Body of Knowledge

### **Highlights: What I liked!**

The level of details in each chapter adequately covers the topics. There are plenty of sample templates, examples, exercises and solution to help absorb the concepts.

### **Shortfalls: What was Missing!**

The section on earned value management covers high level formulas, but those seeking variations and deeper coverage may require additional resources.

### **Who might benefit from the Book**

Those new to project management or working on projects would benefit from reading this book. Stakeholders like functional managers, internal/external project providers and suppliers would also benefit from better understanding of PM concepts.

### **Conclusion**

This book covers the why, what and how of project management. Developing core project management skills and applying them systematically is necessary to effectively track, lead and control any projects. These topics are covered effectively in this book and in a manner which align with the PMI Body of Knowledge. Overall, the book provides a good introduction to different aspects of managing projects.

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*Project Management Concepts, Methods, and Techniques, by Claude H. Maley, published by CRC Press Publishing; 2012, ISBN 978-1-4665-0288-8; 453 pages, hard cover; list price: \$69.95; more at <http://www.crcpress.com/product/isbn/9781466502888>*

*Editor's note: This book review was the result of cooperation between the publisher, PM World and the Dallas Chapter of the Project Management Institute (PMI Dallas Chapter – [www.pmidallas.org](http://www.pmidallas.org)). Publishers provide the books to PM World; books are delivered to the PMI Dallas Chapter, where they are offered free to PMI members to review; book reviews are published by PM World in the PM World Journal and PM World Library. PMI Dallas Chapter members are all mid-career professionals, the audience for most project management books. If you are an author or publisher of a project management-related book, and would like the book reviewed through this program, please contact [editor@peworldjournal.net](mailto:editor@peworldjournal.net).*

## About the Reviewer



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Nazanin Mehrooz studied software engineering and has worked in many industries (including defense and telecom). Most recently, her focus has been on IT operations, project and program management. She is an active volunteer for the Dallas and Ft Worth PMI chapters. Email: [nazi\\_mehrooz@yahoo.com](mailto:nazi_mehrooz@yahoo.com)