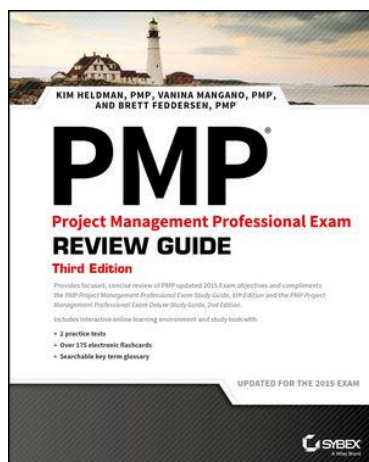


PM WORLD Book Review



Book Title: PMP Project Management Professional Exam Review Guide, Third Edition

Authors: Kim Heldman, PMP, Vanina Mangano, PMP and Brett Feddersen, PMP

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Reviewer: Amitha Nag **Review Date: August 2016**

Introduction

This book is derived from PMBOK Guide. It explains the book structure, how it is going to review the processes in the order of the five process groups (Initiating, Planning, Executing, Monitoring and Controlling and Closing). How to use the book and interactive online learning environment and test bank

Overview of Book's Structure

The book is broken down into 6 chapters and every chapter has review questions. It also has an appendix at the end which answers to review questions and glossary. The following are the chapters with chapter contents.

1. Project Foundation

What is Project and Project Management (Project, Program, Portfolio and PMO), the difference between project and operations and identifying Stakeholders and Project Management skills. It also explains understanding of Organization Structures, Project Environment (physical geography, Ethnic culture etc.), Project Phases and Project Life Cycles and recognizing professional and social responsibility.

2. Initiating the Project

Following ten knowledge areas with their processes are explained briefly. Processes are classified by five process groups (Initiating, Planning, Executing, Monitoring and Controlling and Closing). This chapter also explains two processes, that is how to develop the Project Charter and how to Identify Stakeholders which belong to *Process Group - Initiating*.

- Project Integration Management
- Project Scope Management

- Project Time Management
- Project Cost Management
- Project Quality Management
- Project Human Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Project Stakeholder Management

3. Planning the Project

24 processes are explained which belong to ten knowledge areas which belong to Process Group - Planning. Each process is explained with the inputs, tools and techniques and outputs. This is the longest chapter in the book. Some of the processes are as follows:

- Plan Scope Management
- Collect Requirements
- Define Scope
- Create WBS
- Estimate Costs
- Determine Budget
- Plan Procurement Management
- Plan Stakeholder Management etc.

4. Executing the Project

Eight processes are explained which belong to six knowledge areas which belong to Process Group - Executing. Each process is explained with the inputs, tools and techniques and outputs. Some of the processes are as follows:

- Direct and Manage Project Work
- Acquire Project Team
- Develop Project Team etc.

5. Monitoring and Controlling the Project

11 processes are explained which belong to nine knowledge areas which belong to Process Group - Monitoring and Controlling. Each process is explained with the inputs, tools and techniques and outputs. Some of the processes are as follows:

- Control Scope
- Validate Scope
- Control Risks etc.

6. Closing the Project

Following two processes are explained which belong to two knowledge areas which belong to Process Group - Closing. Each process is explained with the inputs, tools and techniques and outputs.

- Close Project or Phase
- Close Procurements

Highlights

This book is easy to understand and follow and it is derived from PMBOK Guide. The first three chapters of PMBOK Guide are consolidated in chapter one of this book (Foundation). Chapters 4-13 of PMBOK guide are discussed in chapters 2 - 6 of this book.

Highlights: What I liked!

This book is very useful and can be used as a review guide. This book can be used in addition to PMBOK Guide. I liked the review questions at the back of each chapter and answers to review questions are explained well at the end in the appendix. Each chapter has a section called 'Bringing the processes Together' and knowledge area reviews.

Who might benefit from the Book?

Project Managers, anyone preparing to take the PMP certification exam, individuals who want to gain a better understanding of PMBOK guide, Business Analysts (now a days we have an overlap in job responsibilities between a Project Manager and a Business Analyst), Budgeting Managers, Risk Managers and Schedule managers.

Conclusion

This book is well written. If you are preparing for PMP certification, you have to read PMBOK guide and use this book as a review guide. This book is beneficial for project managers, business analysts and also for individuals seeking to expand their project management and business analysis knowledge.

For more about this book, go to: <http://www.wiley.com/WileyCDA/WileyTitle/productCd-1119179726.html>

Editor's note: This book review was the result of a partnership between the publisher, PM World and the [PMI Dallas Chapter](#). Authors and publishers provide the books to PM World; books are delivered to the PMI Dallas Chapter, where they are offered free to PMI members to review; book reviews are published in the PM World Journal and PM World Library. PMI Dallas Chapter members can keep the books as well as claim PDUs for PMP recertification when their reviews are published. Chapter members are generally mid-career professionals, the audience for most project management books. If you are an author or publisher of a project management-related book, and would like the book reviewed through this program, please contact editor@pmworldjournal.net.

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Amitha Nag, MBA, MS, PMP currently works as a Project Manager/Senior Business Analyst in the Dallas, Texas Metroplex. She has over 9 years of programming and development experience and 5 years of business analysis and project management experience. Amitha can be contacted at amithanag@yahoo.com