

CURRICULUM VITAE

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CAREER SUMMARY

A student of Project Management Technology with the ability to learn fast and improve colleagues thereby helping them reach their potential.

Name: **ITODO Tony**

Address 1: Plot 3, Block 39, Aule GRA Akure, Ondo state Nigeria.

Address 2: Phase II Genabe New Layout Achusa-Adeke, Makurdi, Benue State, Nigeria.

Nationality: Nigerian

Date of Birth: 15th March

Sex: Male

Qualifications and Certificates Obtained:

April 2018: Certificate of Stewardship in Business and Entrepreneurship Summit.

March 2018: Certificate of Participation on Primavera training course.

February 2018: Certificate of Participation on Students' Legislative Summit.

February 2018: Certificate of Stewardship in Students' Legislative Summit.

November 2017: Certificate of Participation in Global eCollaboration Competition.

September 2015: Certificate of Completion on Microsoft Project (MSP) software training.

June 2015: Certificate of Completion on Entrepreneurship and Employability training.

November 2014: B. Tech (in view), Department of Project Management Technology at The Federal University of Technology, Akure.

February 2013: Certificate of Completion on Computer Studies.

June 2012: Senior Secondary School Certificate (SSCE) from Oyemekun Grammar School Akure, Ondo State.

August 2011: Certificate of Completion on Boys/Girls Brigade Band Training.

June 2009: Junior Secondary School Certificate (JSCE) from Oyemekun Grammar School Akure, Ondo State.

June 2006: Primary School Leaving Certificate from Baptist Nursery and Primary School, Akure, Ondo State.

Volunteer and Internship Experience:

- April 2018: Served as a Steward in Business and Entrepreneurship Summit held in FUTA.
- February 2018: Served as a Steward in Students' Legislative Summit held in FUTA.
- 2017-2018: Secretary of the Academic Committee for the Association of Management Students (AMATECH)
- 2017: Sponsorship and Business Ad-Hoc officer saddled with the responsibility of sourcing for funds and keeping close relationships with sponsors.

Organization Membership:

- 2015-Present: International Project Management Association Young Crew, FUTA Chapter (IPMA-YC FUTA)
- 2014-present: National Association of Project Management Students (NAPMAS)
- 2014-present: Association of Management Technology Students (AMATECHS)
- 2010-present: Boys/Girls Brigade of Nigeria.

Training Programs and Conference attended:

- 2018: Business And Entrepreneurship (BAE) Summit.
- 2017: Global eCollaboration Competition (GeCCO)
- ❖ Developing Entrepreneurial Potential (after being taught basic skills that are needed) organised by the Centre for Entrepreneurship Training
 - ❖ Management, Technology, and Sustainable Development organised by the School of Management Technology as its first International Conference
- 2016: Global eCollaboration Competition (GeCCO)
- 2015: Microsoft project training (MSP) organised by National Association of Project Management Students in Conjunction With International Project management Association (NAPMAS and IPMA YC)
- ❖ Project 1000

Personal Development Initiative:

- 2018: Registered and began online self-paced classes on:
- ❖ Project Management for Development
 - ❖ Risk Management for Projects
 - ❖ Basic 3D animation using Blender
 - ❖ Agile Software Development
- 2016-present: Children Teacher at a faith based organization.
- 2014-present: Became (and still is) a practicing shoe maker after acquiring needed skills.

Interests:

- ❖ Learning
- ❖ Sharing of Ideas and Opinions
- ❖ Video game programming
- ❖ Constructive Criticism
- ❖ Philosophy
- ❖ Automotive construction and assembly
- ❖ Leather works (sandals, shoes, belts, etc.).

Skills (PM Tools):

- ❖ Microsoft Project (MSP)
- ❖ Primavera
- ❖ Primavera Risk Analysis
- ❖ Microsoft Office Tools (Word, Excel, PowerPoint, Access, and Outlook)

Personal Skills:

- ❖ A warm and engaging personality
- ❖ Good interpersonal skills
- ❖ Good team working skills and the ability to use initiative
- ❖ High effectiveness at utilizing time and other resources
- ❖ A quick study
- ❖ Good and constructive at using available resources.